

# ARIZONA STATE BOARD OF DISPENSING OPTICIANS

## BOARD MEETING MINUTES

August 3, 2016

The Arizona State Board of Dispensing Opticians and held a meeting at 1400 W. Washington, Conference Room B-1, Phoenix, Arizona 85007. The Board meeting commenced at 10:30 am.

BOARD MEMBERS PRESENT: D. Nyblade, Chairman, Licensed Optician  
S. Mayes, Vice-Chairman, Licensed Optician  
S. Coleman, Secretary, Licensed Optician  
E. Pettit, Licensed Optician  
D. Bright, Licensed Optician  
M. Searle, Public Member

ABSENT:

OTHERS PRESENT: L. Scott, Executive Director  
J. Tellier, Assistant Attorney General

1. Call to Order and Roll Call

Chairman Nyblade called the meeting to order at 10:35 am. and roll call was taken. Board members present at this time were Chairman Nyblade, Vice-Chairman Mayes, Secretary Coleman, Board member Bright, Board member Pettit, and Board member Searle.

2. Declaration of Conflicts of Interest

None noted

3. Approval of Minutes.

Secretary Coleman moved to approve of the minutes, of the Board regular meeting held on June 1, 2016. Board Member Pettit seconded the motion and it carried.

Secretary Coleman moved to approve of the minutes, of the Board teleconference meeting held on July 5, 2016. Board Member Pettit seconded the motion and it carried.

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4. Agency Operations

A. Director's Report –

1. Budget – Ms Scott reported that the FY 18 budget will be prepared and turned in prior to September 1<sup>st</sup>.

5. Possible Violations

None submitted

6. Applications for Licensure

None submitted

The Board recessed to review applicant files at 10:44 am.

The Board returned to regular session at 11:13 am.

7. Review and Approval of Applications for September Practical Examination

Vice-Chairman Mayes moved to approve the following applicants to take the Practical examination: Jill Benedict, Amber Borucki, David Domann, Billie Foote, Miranda Hicks, Ashlee Howes, Shelley Jewell, Sherilynn Lewis, Angela Mann, Sharon Mathis, Dana Ortiz, Bhavna Patadia, Stacy Payne, Robyn Pickett, Kirsten Poulin, and Andrew Salvatico, Secretary Coleman seconded the motion and it carried.

Vice-Chairman Mayes moved to approve the following applicants to take the Practical examination pending submittal of additional documentation needed: Joanna Banuelos, Eugenia Kovacs, Jeff Stirland, Alissa Steder, Jacqueline Figueroa, and Avadina Tsosie. Secretary Coleman seconded the motion and it carried.

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8. Contract Rule Writer

Ms. Scott informed the board that the Rule Writer will be working on the 5 year Rule Review.

9. Future Meeting Dates

- A. Regular Meetings: September 7, October 5, November 2, and December 7, 2016, Chairman Nyblade indicated he will miss the December meeting.
- B. Practical Examination set-up: September 6, 2016 at noon.
- C. Practical Examination: September 7, 2016 starting at 7:30 am.

11. Future Agenda Items

Examination Review committee will meet in October  
Lamar Guerra – denial  
16U-004 FX Eyes investigation  
16-008/009 Alex Optical

12. Call to the public

No one spoke up.

13. Meeting Adjourned

With no further business the meeting adjourned at 11:30 a.m.

Submitted by:  
Lori D. Scott  
Executive Director

Approved: *Lori D. Scott*  
Date: 9/7/16